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# First Steps

## Security

- Enable Two Factor Authentication
- Make sure ACL is properly setup
- Disable Mass Mail
- Remove All unused Users, Groups
- Disable User Registration
  - Setup password Complexity if you allow User Registration
- Activate https for the whole site

## Configuration

- Setup [ReCaptcha](#)
- Disable Error Reporting
- Setup eMail (SMTP)
- Select Correct Time Zone
- Set Feed eMail Address to "No Email"

## SEF

- Enable SEF → [Joomla Enable SEF](#)
- Make sure all of your alias for menus, categories, articles are small caps and use - for space, ex. product-list
- Install [ReDJ](#) for making custom urls or redirects from your old site
- Setup a custom 404 page

## Caching & Sessions

- Enable Caching & Session → [Joomla Caching](#)

## Media

- Optimize Media [WebImages](#) ([TinyPNG](#) is preferred for inexperienced users)

## Extensions

- Delete Unused Extensions
- Update All Extensions

## Templates

- Uninstall unused Templates

## Legal Terms

- Enable Cookie Banner
- Create a Terms of Service page
- Create a Privacy page

## Google

- Setup [Google Analytics](#)
- Check [PageSpeed Insights](#)

## Content

- Remove All unused Articles, Categories, Menus and Modules.
- Remove All unused Assets (Images etc)
- Empty Trashes
- Check Robots.txt for required changes

**You should be ready.**

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