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[joomla, guide](#)

# First Steps

## Security

- Enable Two Factor Authentication
- Make sure ACL is properly setup
- Disable Mass Mail (Global Configuration → Server)

Disable Mass Mail  Yes  No

- Remove All unused Users, Groups
- Disable User Registration (Global Configuration → Users → User Options)

Allow User Registration  Yes  No

- Setup password Complexity if you allow User Registration (Global Configuration → Users → Password Options)

Maximum Reset Count

Reset Time

Minimum Length

Minimum Integers

Minimum Symbols

Minimum Upper Case

- Activate https for the whole site (Global Configuration → Server)

Force HTTPS

## Configuration

- Set the PHP required by your Joomla installation [MultiPHP Manager](#)
- Setup ReCaptcha. Get credentials from [ReCaptcha](#), setup the plugin [Joomla ReCaptcha Plugin](#), set the option in (Global Configuration → Site) as below.

Default Captcha

- Disable Error Reporting (Global Configuration → Server)

Error Reporting

- Setup eMail (SMTP) (Global Configuration → Server)

## Mail Settings

Send Mail  Yes  No

Disable Mass Mail  Yes  No

From Email

From Name

Reply To Email

Reply To Name

Mailer

SMTP Host

SMTP Port

SMTP Security

SMTP Authentication  Yes  No

SMTP Username

SMTP Password

- Select Correct Time Zone (Global Configuration → Server)

Website Time Zone

- Set Feed eMail Address to “No Email”

Feed Email Address

## SEF

- Enable SEF → [Joomla Enable SEF](#)
- Make sure all of your alias for menus, categories, articles are small caps and use - for space, ex. product-list

Alias Quality	Alias
Bad	Title * Δοκιμή Alias 2018-12-21-17-05-05
Good	Title * Δοκιμή Alias dokimi
Better	Title * Δοκιμή Alias test

- Install [ReDJ](#) for making custom urls or redirects from your old site. [ReDJ Setup](#)
- Setup a [Joomla Custom 404 Page](#)

## Caching & Sessions

- Enable Caching & Session → [Joomla Caching](#)

## Media

- Optimize Media [WebImages](#) ([TinyPNG](#) is preferred for inexperienced users)

## Extensions

- Delete Unused Extensions
- Update All Extensions

## Templates

- Uninstall unused Templates

## Legal Terms

- Enable Cookie Banner
- Create a Terms of Service page
- Create a Privacy page

## Google

- Setup [Google Analytics](#)
- Check [PageSpeed Insights](#)

## Content

- Remove All unused Articles, Categories, Menus and Modules.
- Remove All unused Assets (Images etc)
- Empty Trashes
- Check Robots.txt for required changes

## You should be ready to go public.

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